

MINUTES of a MEETING of LITTLE HORWOOD PARISH COUNCIL (LHPC) held on **Monday 21st March 2016 at 8pm** in the Memorial Hall, Mursley Road, Little Horwood

16/12	<p>Present: Cllrs Cowdrey (Chairman), Bull, Davey, Garritt, Keeling and Nickoll Apologies: Cllr Hooper, accepted. Clerk: Ms K Oddey and proposed new Clerk Ms M Cliffe. <i>Members of the public and AVDC Cllr Stanier were present throughout the meeting, no members of the press attended. PCSO W.Taylor sent her apologies.</i></p>
	<p>Conservation Area Review: <i>The meeting adjourned to hear about a review of the LH Conservation Area being completed by AVDC Heritage team. AVDC requested feedback from residents and intend to hold public consultations in June/July. Contact details for the Heritage team would be circulated to residents.</i> <i>The meeting reconvened</i></p>
16/13	<p>Organisation Update: It was noted that the Clerk had resigned and it was RESOLVED to appoint Mrs M Cliffe, a period of transition would be managed to ensure a smooth handover.</p>
	<p>Declarations of Personal/Prejudicial Interest – as previously declared</p>
16/14	<p>Minutes of Last Meeting (18th January 2016): RESOLVED to agree and sign the minutes.</p>
	<p>Matters arising 18th January 2016: none</p>
	<p>Items deferred: none</p>
16/15	<p>Correspondence: Allotment Shed: a resident had asked if they could put a shed on their allotment plot. Prior to further consideration it was agreed to review the lease with the Landlords and follow up at the next meeting. It was also noted that the allotment holder would need to seek advice and if necessary approval from AVDC Development Management prior to any installation. WREN and LEADER Grants were noted and would be considered for funding repair work on the Church Bells. Best Kept Village Competition: it was RESOLVED to not enter the competition. Community Bus: a letter thanking LHPC for their donation had been received. Health Service Public Meeting: notification of the meeting had been received.</p>
16/16	<p><i>The meeting adjourned for comments from the Public.</i> Road markings, Winslow Road near Mount Pleasant: a resident noted that the white lines were missing. Shoulder of Mutton: residents were informed that the interior decoration was raised with planning enforcement to ensure due process is followed. <i>The meeting reconvened</i></p>
16/17	<p>Councillor Updates: Cllr Bull: Moveable Vehicle Activated Signs (MVAS): analysis of data was on going and an issue with the battery was being investigated. Cllr Davey: A Clinical Commissioning Consultation for Urgent Care was noted and anyone interested should contact Cllr Davey for a copy. Cllr Garritt: Village Plan Priorities. A Short list of 20 items and proposed owners had been developed and circulated to members for their feedback and progress updates. Cllr Hooper: Following a request from the Memorial Hall Management Committee it was RESOLVED to appoint Cllr Hooper to the Committee as PC the representative. Cllr Keeling: Cllr Keeling expressed an interest in investigating some form of speed limiting at the entrances to the village. He also apologised for not attending meetings over the next 4 months due to other commitments. Cllr Nickoll: Litter Pick: Plans for this year's Litter Pick were outlined, the Clerk would ask AVDC to dispose of rubbish and get the litter pickers to Cllr Nickoll. Play around the Parishes: planned for Friday 12th August for 10am to 12pm would be promoted as much as possible. Devolution Agreement with BCC: the agreement has been signed and the services would commence 1st April. Cllr Cowdrey: Kissing Gates (to Shucklow Hill) - the gates are now installed.</p>

	<p>The Hollows/Grain store – following a discussion with the Case Officer, it has been proposed to resite the grain store in a better location that would lessen the impact visually for neighbours, a highways report is still awaited. The date for the AVDC committee meeting to finalise the decision is to be confirmed.</p> <p>Roles and responsibilities - the matrix of responsibility had been updated with the proposal that Cllr Keeling adopt the activities led by Cllr Burke and would be circulated to members for comment.</p>																														
16/18	<p>Planning and Development</p> <table border="1"> <thead> <tr> <th>Application</th> <th>Location</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td colspan="3">Applications Received:</td> </tr> <tr> <td>15/04170/APP</td> <td>Ground Floor Flats At Green Farm. The Green</td> <td>Single storey side extensions.</td> </tr> <tr> <td colspan="3">It was RESOLVED NOT to COMMENT on the application</td> </tr> <tr> <td>16/00310/APP</td> <td>Land Adj To Winslow Road</td> <td>Erection of two detached dwellings incorporating four roof lights each, amendment to development approved under ref. 15/00725/APP (17.3.16)</td> </tr> <tr> <td colspan="3">It was RESOLVED not to comment further provided all stakeholders satisfactorily agree a drainage solution. .</td> </tr> <tr> <td>16/00491/APP</td> <td>Harefields Winslow Road</td> <td>Two storey rear extension and pergola to side and rear – RESOLVED not to object</td> </tr> <tr> <td colspan="3">It was RESOLVED NOT to OBJECT.</td> </tr> <tr> <td colspan="3">Determined applications – the following where noted</td> </tr> <tr> <td>16/00097/APP</td> <td>Moat House 5 Mursley Road</td> <td>Single storey rear extension and insertion of new window in existing side elevation – Approved.</td> </tr> </tbody> </table>	Application	Location	Notes	Applications Received:			15/04170/APP	Ground Floor Flats At Green Farm. The Green	Single storey side extensions.	It was RESOLVED NOT to COMMENT on the application			16/00310/APP	Land Adj To Winslow Road	Erection of two detached dwellings incorporating four roof lights each, amendment to development approved under ref. 15/00725/APP (17.3.16)	It was RESOLVED not to comment further provided all stakeholders satisfactorily agree a drainage solution. .			16/00491/APP	Harefields Winslow Road	Two storey rear extension and pergola to side and rear – RESOLVED not to object	It was RESOLVED NOT to OBJECT.			Determined applications – the following where noted			16/00097/APP	Moat House 5 Mursley Road	Single storey rear extension and insertion of new window in existing side elevation – Approved.
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16/19	<p>Other Planning Matters:</p> <p>ePetition to give Parish Councils a right to appeal Planning Permissions: it was agreed to circulate the web link to members to sign the petition.</p> <p>Well Field: The decision date had expired and members were chasing the Case Officer for an answer. Support was requested from AVDC Cllr Stanier.</p>																														
16/20	<p>Amenities:</p> <p>Allotments: following a recruitment campaign almost all of the allotments are now being used.</p>																														
16/21	<p>Finance and administration</p> <p>The Council RESOLVED to sign the cashbook, bank reconciliation and cheques as presented.</p> <p>Meeting Dates for 2016/17 were agreed as Parish Council meeting dates for 2016/2017 and would be formally approved at the Annual Parish Council Meeting on May 16th: May 16th, July 18th, September 19th, November 21st, January 16th 2017, March 20th 2017. To be confirmed: Annual Parish Meeting (Mar/Apr 2017), Annual Parish Council Meeting (May 2017).</p>																														
	<p>Any other business:</p> <p>Attendees were reminded that the Annual Parish Meeting would be held 4th April at 8pm, Recreation Ground Hall)</p>																														
	<p>The meeting closed at 9:11pm</p> <p>The next meeting will be 16th May 2016 at 8pm in the Memorial Hall</p> <p>Signed: Chairman at meeting on 16th May 2016</p>																														