

MINUTES of a MEETING of LITTLE HORWOOD PARISH COUNCIL (LHPC)
held on Monday 7th July 2014 at 8pm in the Memorial Hall, Mursley Road, Little Horwood

	<p>Present: Cllrs Cowdrey (Chairman), Seddon, Shaw, Trim and Nickoll Apologies: Cllrs Arnold, accepted. Clerk: Ms K Oddey <i>Several members of the public were present throughout the meeting, no members of the press attended.</i></p>
	<p>Co-option of Councillor: The Council was advised that there was no call for election and that due to a change of circumstances Mrs Garritt had been able to expression her interest in returning to the Council. The Council RESOLVED to Co-opt Mrs Garritt to the Council, effective immediately.</p>
	<p>Declarations of Personal/Prejudicial Interest – none..</p>
	<p>Minutes of Last Meeting (12th May 2014): RESOLVED that the minutes be signed as a true record.</p>
14/50	<p>Items deferred: Defibrillator: The key points were summarised: Legal issues are very unlikely, no successful cases to date, there is also a risk if no Defibrillator is provided. Maintenance is limited to checking LED lights, to be carried out by regular users of Memorial Hall and replacement of consumables. Warranty 10 years if device registered and “black box” enables post event diagnostic in the unlikely event of issues occurring. Two potential trainers have been identified. Total cost of defibrillator, case and training: c. £1370 to £1670, less a donation of £500 to be provided by the Masons. The Council RESOLVED to obtain a defibrillator to be mounted on the Memorial Hall wall and delegated the action of securing funding for the purchase to Cllrs Seddon and Cowdrey with the support of the Clerk.</p>
14/51	<p>Correspondence: Polling Districts and Places Consultation– notice has been placed on notice board although no changes are proposed in the local area. Also, recent Electoral Review made no changes to the local area. The Clerk was asked to post these notices on the web site. The Brook: The need to clear the Brook was discussed and Cllr Trim agreed to clear it with the help from Cllrs Nickoll and Shaw. Football Pitch: An opportunity for funding was noted and Cllr Shaw agreed to talk to local football players about creating a team. Hedge from bus stop to Wood End needs cutting: The Clerk was asked to contact the house owners and if necessary involve Bucks County Council (BCC).</p>
14/52	<p>Councillor Updates: Cllr Seddon – Notice Board: new Board has been fitted, it was agreed the Memorial Hall could have the old notice board if they are able to manage its repair and relocation and to move the LHPC sign to the new notice board and fit the pin board in place. Industrial Noise: the business creating the noise has moved, Environmental Health have asked the Council to monitor the situation. Cllr Shaw- Winslow and District Local Area Forum (WADLAF/LAF): Newton Longville MVAS data format due shortly. Sheep Street (Winslow) due for resurfacing. Sir Thomas Freemantle School due to expand from 400 to 600 places. Police highlighted summer risks of open windows, also vehicle crime continues. Newton Longville is aiming to impose traffic weight limits and will share their process once complete. BUCKS Transport have a new contact (Si Khan), they acknowledged the issues with grass cutting. Winslow Neighbourhood Plan (NP) has gone to Referendum although Gladman are expected to challenge the process. Great Horwood NP is due shortly. Existing LAF applications for funding will be processed if others aren’t received. Cllr Garritt with help from Clerk is to submit a proposal (a dog friendly gate/stile at Wood End was discussed). The Clerk was asked to get an update on earlier footpath proposals and provide guidance on the LAF funding criteria. Cllr Trim – Community Right to Bid (Garages on Wood End) – Council RESOLVED to submit an application. Cllr Nickoll – Matrix showing Councillor activities has been circulated within the Council. The Recreation Ground has been awarded a £10,000 grant to replace the shed. Devolution: Cllr Nickoll is leading the Devolution project on behalf of LHPC. Bucks County Council (BCC) are looking to devolve services for grass cutting and related activities to Local Councils. The areas of responsibility were presented at the meeting. It has been proposed to take on devolved services from 2016. Various alternatives are being considered by talking to other Local Councils to determine their plans, current suppliers to LHPC and AVDC. It was noted that this could lead to the need to increase the Precept. Cllr Cowdrey – MVAS: Speeding was down in June although volume of traffic had doubled. The LAF format had been sent off as requested but local police asked for a simpler format. As a small proportion of incidents occurred during the times of most concern it is unlikely that the Police would prioritise Little Horwood for any subsequent action. The idea of a white fence at the Parish boundary was mentioned.</p>
	<p><i>The meeting was adjourned for public participation, the following items were raised:</i></p>

14/53	<p>Right of Way (RoW) Footpath changes: some paths may close as a result of the new East West Rail Line. There will be a meeting in Swanbourne on 13th August to discuss this. It was agreed a coordinated response should be submitted from LHPC. Cllr Garritt agreed to try to attend the meeting. A local resident will also attend. It was suggested a note is sent to residents. The Clerk agreed to provide information on the proposals. Little Horwood Trust may be able to contribute to the defibrillator. Mrs Dickson agreed to raise this at the next meeting.</p> <p>Another idea mentioned was: gates between the Recreation Ground and the Great Horwood Road.</p>																																	
14/54	<p>Planning and Development</p> <table border="0"> <thead> <tr> <th data-bbox="191 363 354 390">Application</th> <th data-bbox="418 363 529 390">Location</th> <th data-bbox="659 363 732 390">Notes</th> </tr> </thead> <tbody> <tr> <td colspan="3" data-bbox="191 401 480 428">Applications Received:</td> </tr> <tr> <td data-bbox="191 432 363 459">14/01245/ACL</td> <td data-bbox="418 432 599 489">Pond House Winslow Road</td> <td data-bbox="659 432 1490 520">Application for Certificate of Lawfulness (existing use) for occupation of dwelling without compliance with agricultural occupancy condition #4 imposed by permission ref. 86/000628/AOP</td> </tr> <tr> <td colspan="3" data-bbox="233 537 675 564">RESOLVED not to submit a response</td> </tr> <tr> <td data-bbox="191 575 363 602">14/01273/ATP</td> <td data-bbox="418 575 599 632">Norbury Farm Mursley Road</td> <td data-bbox="659 575 1490 632">Erection of 4 bedroom agricultural dwelling, farm workshop, carport and associated landscape works</td> </tr> <tr> <td colspan="3" data-bbox="191 642 1471 699">RESOLVED that Cllr Cowdery would follow up with case officer to comment on the process that had been followed. Cllr Stanier (AVDC) also agreed to raise the issue.</td> </tr> <tr> <td data-bbox="191 730 363 758">14/01582/AOP</td> <td data-bbox="418 730 566 787">Shoulder of Mutton</td> <td data-bbox="659 730 1490 816">Outline application with access and layout to be considered and all other matters reserved for the erection of one dwelling and alterations to the existing access</td> </tr> <tr> <td colspan="3" data-bbox="191 831 1520 963">RESOLVED to OPPOSE the application for the following reasons: (a) traffic and access concerns, (b) changes to the landscape and views of conservation area (c) potential historical and architectural interest (d) settlement boundary, Village Plan and Rural Exception Scheme (e) infrastructure (especially flooding) (e) reasons for application can't be supported, particularly the current lack of living accommodation and risk to the business.</td> </tr> <tr> <td colspan="3" data-bbox="191 995 469 1022">Applications Permitted</td> </tr> <tr> <td data-bbox="191 1033 363 1060">14/00810/ATC</td> <td data-bbox="418 1033 566 1089">Ivy Cottage, Mursley Rd</td> <td data-bbox="659 1033 1382 1060">Remove side branches flush with trunk-1 beech tree (29.4.14)</td> </tr> <tr> <td data-bbox="191 1100 363 1127">14/00811/APP</td> <td data-bbox="418 1100 623 1127">15A Winslow Rd</td> <td data-bbox="659 1100 1292 1127">Single Storey side extension with 3 rooflights (19.5.14)</td> </tr> </tbody> </table>	Application	Location	Notes	Applications Received:			14/01245/ACL	Pond House Winslow Road	Application for Certificate of Lawfulness (existing use) for occupation of dwelling without compliance with agricultural occupancy condition #4 imposed by permission ref. 86/000628/AOP	RESOLVED not to submit a response			14/01273/ATP	Norbury Farm Mursley Road	Erection of 4 bedroom agricultural dwelling, farm workshop, carport and associated landscape works	RESOLVED that Cllr Cowdery would follow up with case officer to comment on the process that had been followed. Cllr Stanier (AVDC) also agreed to raise the issue.			14/01582/AOP	Shoulder of Mutton	Outline application with access and layout to be considered and all other matters reserved for the erection of one dwelling and alterations to the existing access	RESOLVED to OPPOSE the application for the following reasons: (a) traffic and access concerns, (b) changes to the landscape and views of conservation area (c) potential historical and architectural interest (d) settlement boundary, Village Plan and Rural Exception Scheme (e) infrastructure (especially flooding) (e) reasons for application can't be supported, particularly the current lack of living accommodation and risk to the business.			Applications Permitted			14/00810/ATC	Ivy Cottage, Mursley Rd	Remove side branches flush with trunk-1 beech tree (29.4.14)	14/00811/APP	15A Winslow Rd	Single Storey side extension with 3 rooflights (19.5.14)
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14/55	<p>Amenities:</p> <p>Street Lights: The Clerk outlined a proposal to move to a new contractor for light maintenance. While more expensive than the current supplier it is within the budget and it was noted the current supplier isn't delivering an adequate service. The Council RESOLVED to agree to the proposal within the budgeted amount and for the Clerk to implement the decision.</p>																																	
14/56	<p>Finance:</p> <p>The Council RESOLVED to agree and sign the cashbook, bank reconciliation and cheques.</p> <p>Bank Signatories: in response to action 14/38 the Council RESOLVED to sign the Bank Instruction to update the signatories, add the Clerk as administrator of the account and remove previous Councillors & Clerks.</p>																																	
14/57	<p>Other Items for Information.</p> <p>Annual Return (AR) and Internal Audit (IA) 2013/14 – The Clerk confirmed the AR had been submitted in line with the timetable and the IA had been completed.</p> <p>1 Warren Court Camping and Caravan application had not been permitted.</p> <p>Well Field – to be left on agenda to monitor the situation</p> <p>The Retreat event on 22nd July had been cancelled.</p> <p>Other actions not covered above: the Clerk noted the update email sent to Council that advised the following actions had been completed: 14/18 merged with devolution project, 14/22 notice issued, 14/23 not currently applicable to LHPC, 14/25 issued, 14/26, 14/27 pot hole repaired, 14/31, 14/32, 40/47.</p>																																	
	<p>The meeting closed at 9:45pm</p> <p>The next meeting will be 15th September 2014 at 8pm.</p> <p>Signed: Chairman at meeting on 15th September 2014</p>																																	