

Notice is hereby given of an ANNUAL MEETING of LITTLE HORWOOD PARISH COUNCIL at 8.00pm on Monday 11th May 2015 in the Memorial Hall, Mursley Road, Little Horwood.

AGENDA

- 1) **Election of Chairman**
- 2) **Apologies**
- 3) **Delivery by Councillors of their declarations of acceptance of office.**
- 4) **Declarations of Personal or Prejudicial Interest and Consideration of requests for Dispensations:**
- 5) **Minutes of Meeting 10th April 2014** to be agreed and signed
 - a) Matters Arising at 2nd March or 10th April meetings.
- 6) **Items Deferred from Previous Meeting:** (Not covered elsewhere on the agenda)
- 7) **Correspondence Sent & Received** (Not dealt with elsewhere on the agenda)
 - a) Transparency Code,
 - b) Local Area Forum, meeting on 17th June 2015: request for agenda items (by 15th May) and questions (by 1st June)
 - c) Girl Guides: consider request to sponsor BucksFest event.
 - d) Air Ambulance: consider request for clothing bank
 - e) Stile review by P Arnold - consider
 - f) Community Impact Bucks – consider meeting
 - g) Smartwheelies: 30mph – please drive carefully – consider
 - h) Others for information: Bucks Law Plus etc.

At approximately 8.30pm the Chairman will adjourn proceedings for members of the public to participate.

- 8) **Council:**
 - a) Co-option of new Councillor – confirm vacancy & co-option process/delegation to finalise
 - b) Councillor's Responsibilities
- 9) **Councillors' Reports** (not arising elsewhere on agenda)
 - a) Cllr Cowdrey
 - b) Cllr Garritt
 - c) Cllr Nickoll

10) Planning and Development

Application	Location	Notes
a. Applications Received:		
15/01013/APP	The Old Dairy Lower Grove Farm, Mursley Rd	Erection of cart shed style garage and machinery and log store (12.5.15)
14/A2318/DIS	Land Adj To Mursley Road	Submission of detail pursuant to Condition 2 - Samples/details of materials proposed to be used on the external surfaces of the development on planning permission 14/02318/APP For information only, decision due 15.6.15
b. Permitted		
15/00516/APP	22 Mursley Road	Two storey side and single storey rear extension
15/00401/ATC	Green Farm, The Green	Fell one tree, no Tree Preservation Order issued
14/00578/ATP	The Green	Crown reduction No.1 Ash Tree and Repollard No.1 Ash
14/A1273/DIS	Norbury Farm Mursley	Submission of details pursuant to Conditions 3 (materials on external surfaces), 4 (materials on surfaces), 5 (soft landscaping), 7 (enclosures), and 8 (slab levels) relating to planning permission 14/01273/APP – information submitted acceptable and conditions discharged

11) Planning and development - other

- a) Community Right to Bid: Garages - update

12) Amenities

- a) Confirm Garden Contractor for 2015/16
- b) Allotments Update
- c) Street Furniture – repair bus shelter


13) Finance

- a) Effectiveness of Internal Audit 2013-2014 and appoint an auditor for 2014-2015
- b) Grants to be made in 2015-16 Financial Year: CAB, Action 4 Youth, British Legion, AVN sports club, Bucks Playing Fields, Community Bus
- c) Bank signatories
- d) Review bank reconciliation, receipts, payments and authorise cheque signatures (circulated at meeting)

14) Business of the Annual Council Meeting:

- a) Appointments to/representation on Outside Bodies:
 - i. Little Horwood Recreation Ground Trustees
 - ii. Little Horwood Trust Trustees
 - iii. Memorial Hall Management Committee Representative
 - iv. WADLAF, NBPPC, others.
- b) Planning applications & responses process
- c) Confirm meeting dates for the year to April 30th 2016: Annual Council Meeting in May 11th, Council Meetings July 13th, Sept 14th, Nov 9th (or 16th), Jan 18th, March 21st (consider combining with Annual Parish Meeting). Annual Parish Meeting (March/April) and Annual Council Meeting (May) to be confirmed.
- d) Standing Orders, Financial Regulations and Code of Conduct
- e) Review current Subscriptions - CPRE, AVALC, NBPCC and confirm decision to not support BMKALC
- f) Review the Asset Register
- g) Confirm Insurance Arrangements
- h) Establish/review
 - i) complaints procedure
 - ii) handling freedom of information requests
 - iii) press/media
- i) Annual Return – consider approval
- j) General Power of Competence – consider

15) Any other business



Karen Oddey, Clerk

5th May 2015