

Notice is hereby given of a **ANNUAL MEETING** of LITTLE HORWOOD PARISH COUNCIL at 8.00pm on Monday 12th May 2014 in the Memorial Hall, Mursley Road, Little Horwood.

AGENDA

At approximately 8.30pm the Chairman will adjourn proceedings for members of the public to participate.

1. **Election of Chairman**
2. **Apologies:** –received and considered for acceptance
3. **Declarations of Personal or Prejudicial Interest and Consideration of requests for Dispensations:**
 - a. **New declaration form**
4. **Minutes of Meeting** 24th February 2014 to be agreed and signed
 - a. **Matters Arising**
5. **Items Deferred from Previous Meeting:** (Not covered elsewhere on the agenda)
 - a. **BCC/Path Clearance**
6. **Correspondence Sent & Received (Not dealt with elsewhere on the agenda)**
 - a. **BALC** –Best Kept Village 2014
 - b. **BCC** - Local Councils' devolution conference 27th May – attendees
 - c. **NBPCC AGM (& ordinary business meeting)** Wed 18th June 7:30 – attendees
 - d. **Village Walk about with TfB/LAT** – attendees/dates
 - e. **Community Impact BUCKS** –changes to housing allocation scheme (from c. May 2014)
 - f. **The Retreat** – response to AVDC letter (24.4.14)
 - g. **NOTE:**
 - i. **LH Rec Committee – shed application**
 - ii. **Shoulder of Mutton - Marquee**
 - iii. **Nash PC** objection to planning app 14/00107/APP, Land off Little Horwood Rd, change of use.
 - iv. **Great Horwood Neighbourhood Plan**
 - v. **Footpaths/Pavements** LHPC input, BCC response
 - vi. **Others:** HS2, Survey (Community Impact BUCKS services), method of communication
7. **Councillors Reports**
Items of Note by Councillors (not arising elsewhere on agenda) and questions
8. **Planning and Development**

Application	Location	Notes
a. Applications Received:		
14/00367/APP	Stear Hill Cottage Mursley Rd	Erection of detached garage/carriage house/log store and a porch (see permitted below)
14/00578/ATP	The Green	Crown reduction No.1 Ash Tree and Repollard No.1 Ash
14/00539/APP	Apple Tree Cottage, 24 Wood End	Erection of 2 storey rear extension (Ms Christine Coy) (respond 5.5.14)
14/00540/APP	Apple Tree Cottage, 24 Wood End	Erection of 2 storey rear extension and internal alterations (Ms Christine Coy)) (respond 5.5.14)
14/00811/APP	15A Winslow Road	Single storey side extension with three rooflights (respond 28.4.14)
14/00810/ATC	Ivy Cottage,7 Mursley Rd	remove side branches (approx 2m high)flush with trunk of beech tree *application made by LHPC
14/01055/APP	Chapel Cottage 3 Winslow Road	Part conversion of roofspace to upper level into living accommodation with new rooflights. (22.5.14)
b. Permitted		
13/03505/APP	Yew Tree Cottage 20B Wood End	Two storey rear extn, replacement single storey side extn
13/03513/APP	Norbury Farm Mursley Road	Erection of agricultural barn
14/00367/APP	Stear Hill Cottage, Mursley Road (Mr T Daniels	Erection of detached garage/carriage house/log store and a porch Permitted 23.4.14
14/00591/ATC	1 The Green (Mr Trim)	Repollarding of No.1 Ash – permitted 16.4.14
14/00578/ATP	1 The Green (Mr Trim)	Crown Ash Reduction – permitted 30.4.14
14/00935/ATC	12 Mursley Rd (J Laws)	Fell 5 conifer trees – permitted 16.4.14

8. Planning and Development, continued:

- c. **Community Right to Bid:**
 - i. Garages
 - ii. Shoulder of Mutton
- d. **Rural Exception Scheme**
- e. **Vale of Aylesbury Local Plan –**Scoping Consultation (due 28th May 2014)
- f. **Salden Turbines**
- g. **Well Field**

9. Amenities, points to CONSIDER:

- a. Confirm **Garden Contractor** for 2014/15.
- b. New quote for **clearing Dog Waste bins**

10. Finance

- a. List of receipts, payments and authorise cheque signatures (circulated at meeting)
- b. Effectiveness of Internal Audit 2012-13 and appoint an auditor for 2013-14
- c. Grants to be made in 2014-15 Financial Year
- d. Bank signatories
- e. **NOTE:** Cheques issued & bank balance (circulated at meeting)

11. Council:

- a. **Co-option of new Councillor** – confirm vacancy, replacement & process
- b. **Appoint** Clerk to Council

12. Business of the Annual Council Meeting:

- a. Appointments to/representation on Outside Bodies:
 - i. Little Horwood Recreation Ground Trustees (note from Wendy Foster)
 - ii. Little Horwood Trust Trustees
 - iii. Memorial Hall Management Committee Representative
 - iv. WADLAF, BSNAG, NBPPC etc
- b. Planning Applications & Responses Process
- c. Confirm meeting dates for the year to April 30th 2015
- d. Standing Orders, Financial Regulations and Code of Conduct
- e. Review current Subscriptions - CPRE, AVALC, NALC, SLCC
- f. Review the Asset Register
- g. Confirm Insurance Arrangements
- h. Annual Return – consider approval
- i. General Power of Competence – consider action

13. Annual Parish Meeting - any actions?

- a. Campsite at 1 Warren Court
- b. Vehicle Activited Speed Camera
- c. Defibrillator
- d. Others?

14. Other Items for Information only